



2018 Manchester Music Fest Parade Application

If your business, organization, church or school would like to participate in the 2018 Manchester Music Fest Parade, submit the following entry form and rules acceptance/liability waiver signature page to the address below.

Entries are accepted on a first-come, first-served basis and space is limited. Manchester and Clay County organizations & companies are given priority status. The remaining the entry spaces are will be given to organizations including those outside the city/county.

DEADLINE TO SUBMIT YOUR APPLICATION IS: Friday - August 8th, 2018

All entrants must send one representative to a mandatory parade meeting where participants will be given event and safety information. Meeting will be held **Monday, August 27th at 6:30pm** in the The Makery located at 112 Main Street, Manchester, KY. **Mark your calendar now! If you do not have a representative present, you will not be allowed to participate. No exceptions!**

How to enter:

1. Complete the following entry form.
2. Submit pages 2-4 of this application using the following methods:

By Mail:
Manchester Music Fest
PO Box 941
Manchester, KY 40941
ATTN: Parade Manager

or

Drop Off:
The Makery
112 Main Street
Manchester, KY 40962



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IMPORTANT: Application must be completed in full to be allocated a space. Any business or organization represented in/on your entry/ oat must be included in Section 1 (failure to abide is cause for removal from lineup on parade day). Complete Sections 1, 2, 3, 9, 10 & 11. Sections 4 - 8 are optional depending on entry type.

All parade entrants will be contacted via email. Please provide two (2) email addresses that will be valid through the month of December.

email 1: _____

email 2: _____

1: Contact Information

Organization Name(s): _____

Contact Name: _____ Primary Number: _____ Cell: _____

Address: _____ City: _____ Zip: _____

Name/Cell # for parade-day contact in lineup area: _____

2: Entry Category: (Check One)

Business Community Organization Junior Community Organization School Cheer/Dance

Media Church *Note: Rental oats and school bands are not judged.

3: Music: (We encourage music in the parade.)

Let us know if you will have any of the following to assist with lineup placements:

Live Solo Singing Choir Singing Band Solo Instrument Taped Music

4: Groups With Wakers: (Also Includes Bands, Drill Teams, etc.)

Approximate Number of People in Group _____

Description of Group:

6: Special Needs:

Please let us know if your entry requires special consideration due to entrants with disabilities.

7: Live Animals:

Yes ___ No ___ (If yes, describe below.)

8: Special Requests: (Requests will be considered but are not guaranteed.)

10: Vehicular or Towed Unit Information:

It is important that we know the type of vehicle(s) you are entering. Failure to provide accurate information may result in your lineup space not being adequate to accommodate your entry (removal from the lineup). Please indicate the number of each type in your entry. If you are entering a truck and flatbed or boat, please put the number 1 in both boxes.

(MAXIMUM OF 2: 1 truck + 1 boat = 2; 1 18-wheeler cab + 1 flatbed = 2; 1 truck + 1 trailer = 2)

A large walking group is considered an entry. All horses/mules must have bags attached to catch manure.



Large Pickup Truck



Small Pickup Truck



SUV



Van



Car



Convertible



Motorcycle



Flatbed/Trailer
Length: ___ft



18-Wheeler Cab



Small Truck Cab



Boat on Trailer ___ft
Length: ___ft



Walkers/Marchers
#: _____

Other: (Please Check) ___ Fire Truck Modern ___ Fire Truck Antique ___ Ambulance ___ Emergency Vehicle
___ ATV ___ Golf Cart ___ Go-Cart ___ Antique Car ___ Moped / Bicycle ___ Skateboarders ___ Horse/Mule
___ Other (Describe): _____

IMPORTANT

The following guidelines help ensure the quality and safety of the parade and allow as many organizations as possible the opportunity to participate. Read carefully and abide by the rules!

1. Each entrant is allowed a **maximum of 2 units** per rule on page 2.
2. All entries, including golf carts and cars, **MUST BE CLEAN** and have no loose dirt/mud that could fall onto the roadway.
3. **All entries must enter the parade lineup area following instructions given at MANDATORY pre-parade meeting.**
4. **NO ITEMS ARE TO BE THROWN FROM VEHICLES AT ANY TIME.** Giveaways must be handed out by walkers.
5. Riders on boats cannot get on and off of the boats during the parade at any time.
6. All entries with children must have adults riding/walking with them throughout the entire event.
7. Walkers alongside vehicles must walk at least 10 feet from the side of vehicle.
8. Use of fire or open flames is not allowed.
9. Any firearms, real or replicas, must get approval in advance.
10. ALL wheels of motorized vehicles **MUST** keep in contact with the ground at all times. Anyone doing wheelies will be pulled from the parade immediately.
11. Each motorized vehicle must carry liability insurance and be operated by a licensed driver.
12. No one will be allowed to ride on the hood or roof of any vehicle.
13. The undersigned agrees that all participants may be photographed or videotaped and that these images may be published in an outlet used to promote or publicize the event.

Entries must observe all applicable rules and regulations and follow all instructions from Police and parade of officials. The Manchester Music Festival reserves the right to remove any entrant from the parade, either prior to assembly, at assembly, or at any time during the parade if the entrant fails to follow parade rules or does not display standards of reasonable

11: LIABILITY WAIVER: In consideration of your accepting my entry, I hereby, for myself, my child and all participants of my entry, my heirs, executors and administrators, waive and release any and all rights and claims for damages I, my child, or entry participants may have against the Manchester Music Festival and its representatives, successors and assigns for any and all injuries suffered by myself or my child or entry participants at any activity sponsored by these groups. I have read in its entirety the general rules and the entry guidelines for participating in the Manchester Music Festival Parade and agree to accept full responsibility for the compliance of this entry and all participants associated therewith, and for any liability inherent with this entry's participation in the Manchester Music Festival Parade.

I understand that if I fail to comply with all the guidelines and rules for participation that my entry will be removed from the parade lineup.

Name of group or participant: _____

Authorized representative: Signature: _____ Date: _____